

Female Coordinator for Afghanistan

To fully spearhead the implementation of the training programme in India and Afghanistan for poor , Afghan women , location operation from Sewa office in Ahmedabad.

She will be responsible for achieving all the goals and objectives of the project and activities, under the direction of SEWA management..

The Terms of Responsibilities and Duties will be as follows:

- To lead and drive the activities resulting in the formation of groups for livelihood activities.
- To build and lead the team required to run the different operations of the TFC
- To set TFC policies in accordance with research insights and guidelines set by the implementing organizations
- To interact with the producer organizations and homebased workers of Afghanistan and ensure the maximum utilization of the TFC services on offer for their artisans
- To report thoroughly and regularly through reports and accounting statements to the designated authorities
- Prepare plans, programmes and other project related documents, events in coordination and consultation with SEWA and SBKSA local Association at Kabul.
- To lead the marketing activities of SABAH, including business development, and promote the brand SABAH
- To market the SABAH merchandise, towards self sustainability.
- Quarterly visits to Kabul and provinces in Afghanistan to monitor and supervise the activities.
- Excellent communication skills for internal and external communication and correspondence.

This is a senior management position.

Post graduate qualification in business management or social sciences is essential.

The candidate to possess a minimum of 5 - 7 years of similar work experience. The candidate should have worked in a business enterprise / NGO sector for a few years in similar position..

The candidates fluency in English , Gujarati and Hindi is essential.

Please apply with full details at mail@sewa.org with in 7 working days.